

Montessori Country Day School
53 Vermont Road, Sinking Spring, PA 19608
Ph: 610-777-3080 email: mcdswo@comcast.net
www.montessoricountryday.com * www.facebook.com/MCDSchool

PRESCHOOL/PRE-K/KINDERGARTEN REGISTRATION FORM - 2012-2013 SCHOOL YEAR
This form is to be returned with a \$50.00 non-refundable registration fee.

Child's Name _____ Age _____ Date of Birth _____

Address _____

Mother's Information

Father's Information

Name _____ Name _____

Address _____ Address _____

Home Phone _____ Cell _____ Home Phone _____ Cell _____

Business Phone _____ Business Phone _____

Email address _____ Email address _____

2012-2013 Preschool/PreK/Kindergarten Programs - (Please check the program you are registering for.)

	<u>Hourly Rate</u>	<u>10 Monthly Payments of:</u>
5 Day AM Pres/PreK/K (M-F) 9:00 to 12:00	\$ 7.63	\$ 412.00 _____
5 Day PM Pres/PreK/K (M-F) 1:00 to 4:00	\$ 7.63	\$ 412.00 _____
3 Day PM Pres/PreK/K (M/W/F) 1:00 to 4:00	\$ 10.49	\$ 340.00 _____
2 Day PM Pres/PreK/K (T/TH) 1:00 to 4:00	\$ 10.51	\$ 227.00 _____
5 Day AM/PM Pres/PreK/K (M-F) 9:00 to 4:00	\$ 6.76	\$ 852.00 _____

(Lunch hour is included in the tuition for the 9:00 to 4:00 program. Prescheduled care is an additional cost of \$11.25 per hour. Drop-in care is available at a cost of \$12.50 per hour. Arrangements must be made with the office staff.)

Prescheduled Daycare (\$ 11.25 per hour)

AM Daycare 7:00 to 9:00 Time Needed: _____ Days per week: _____

Lunch Daycare 12:00 to 1:00 Time Needed: _____ Days per week: _____

PM Daycare 4:00 to 6:00 Time Needed: _____ Days per week: _____

***Tuition is not reduced due to absence, illness, vacation or holidays.
Tuition is calculated by the number of days in the school year, not in the school
month; therefore the ten monthly payments are equal and predetermined.***

Registration applications are recorded in the order that they are received. Programs are assigned in that order. If you would like to request a particular classroom or teacher, please note your request in the space provided. We will try to accommodate requests when assigning children to classrooms. However, consideration must be given to class size and the gender and age ratios in the classrooms. It is our policy, when possible, to keep returning students with their teachers. Also, in the best interests of the children we serve, we will place siblings in different classrooms. First Request: _____ (Please list an individual name)

Second Request: _____ (Please list an individual name)

I have read and understand the registration information.

Parent's Signature _____ Date _____

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PRESCHOOL/PRE-KINDERGARTEN/KINDERGARTEN PROGRAMS – 2012-2013 SCHOOL YEAR

Ages 2 Years 10 Months and Older by September 1, 2012

The Montessori classroom provides a specially prepared environment designed to encourage the preschool, pre-kindergarten and kindergarten child to work at an individual pace towards an understanding of the world. Activities are self-correcting and entice the child to learn through hands-on experiences. The curriculum includes language, math, practical life and sensorial activities. Music, art, science, geography, world cultures and computer use are also an integral part of the classroom. Gym, library and Spanish classes are incorporated on a weekly basis. Special programs and field trips are held throughout the year.

Our afternoon program is identical to our morning program. We use the same classrooms, materials and teachers. Please consider this program when requesting placement. **2 and 3 day preschool/pre-kindergarten programs are only offered in the afternoon.** In accordance with Pennsylvania regulations, our preschool/pre-kindergarten/kindergarten classrooms are licensed by the Department of Education. Kindergarten students must be 5 years old by October 31st of the enrolled school year. Each school district has its own age requirements and acceptance policies for 1st grade. Enrollment in our program does not guarantee 1st grade placement by your school district for the following year; parents must familiarize themselves with their school district policies.

2012-2013 Rates for PreSchool/Pre-Kindergarten/Kindergarten Programs – Staff/Child Ratio is 1:10

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3 Day PM Pres/PreK/K (M/W/F) 1:00 to 4:00	\$ 10.49	\$ 340.00
2 Day PM Pres/PreK/K (T/TH) 1:00 to 4:00	\$ 10.51	\$ 227.00
5 Day AM/PM Pres/PreK/K (M-F) 9:00 to 4:00	\$ 6.76	\$ 852.00

The lunch hour is included in the tuition for the 9:00 to 4:00 program.

Daycare/Lunch Hours

Additional daycare hours are available from 7 to 9:00 (am daycare); 12 to 1:00 (lunch daycare) and 4 to 6:00 (pm daycare). Students must provide a lunch from home when using the lunch hour. Prescheduled care is an additional cost of \$ 11.25 per hour. Drop-in care is available at a cost of \$12.50 per hour. ***Pre-scheduled daycare is daycare that has been scheduled through the office and paid for one month in advance, as part of the tuition payment. Drop-in daycare must be scheduled through the office and paid for at the time of service. Arrangements must be made with the office staff.***

Registration Fee and Payment Policies

A \$50.00 registration fee is required to guarantee placement and must be returned with the registration form. This is NON-REFUNDABLE. All tuition payments are due monthly June, and then from September through May. The first payment is due June 1 and is necessary to insure placement for your child. If you choose to withdraw after making that 1st payment, you must do so in writing by August 1st. That first tuition payment can then be reimbursed to you. Invoices are sent home prior to the 1st of each month. Receipts must be requested from the office.

Sickness, Vacation and Withdrawal Policies

Full tuition is due even if your child is sick or on vacation. This payment is necessary to hold your child's slot. If you choose to withdraw your child from our program anytime during the school year, you will not be obligated to pay the remainder of your child's annual tuition. **You will not, however, be refunded any portion of tuition already paid to the school.**